		Fir	nding Events Yo	ou Have F	Requested
1.	From the 25L down).	ive Pro home pag	e, click on the Go to Sea	rch button (ne	ext to the Nothing Recently Viewed drop-
	25Live Pro	C Event Form	Campus Reservations General User	≡ More	
		Q Go to Search	Nothing recently viewed	¢ ⑦ Help	

2. Within the "Select Object" drop-down, choose Events. Click on the Saved Searches (optional) drop-down and navigate to Events You Have Requested.



3. Make sure the **List** button is selected. You will see a list of all requests you have placed. The state of these requests (draft, tentative, confirmed, or canceled) will appear on the far right-hand side of this list.

			Sel	ect Object: 👔	Events ~	Events You Have R	eques V			
		Events You Ha	ave Requested							
								Reset	Search	
Lis	st Calendar				← F	Suture Only \rightarrow	Future Only	All Dates	Choose Columns	C (
Lis	Calendar	Reference	Organization s	Туре	← F Your Role	Start Date	Future Only Start Time	All Dates Creation Date	Choose Columns	Scheduler

Note: to only see your upcoming requests, select the **Future Only** button. You can also see your events in a **Calendar View** by selecting **Calendar** next to **List**.